



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

26 July 2023

DIVISION MEMORANDUM

No. 349, s. 2023

Addendum to DM No. 344 s. 2023: SUBMISSION OF ANNUAL PROCUREMENT
PLAN – COMMON USE SUPPLIES AND EQUIPMENT (APP CSE) 2024

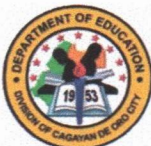
To: Assistant Schools Division Superintendent
CTD Chief
SGOD Chief
OSDS Section Heads
All Public Elementary and Secondary School Heads
This Division

1. In compliance with Procurement Service – Department of Budget and Management (PS-DBM) advisory number 2023-011, Re: submission of 2024 Annual Procurement Plan- Common-use Supplies and Equipment (APP-CSE) 2024 to PS-DBM via the modernized Philippine Government Electronic Procurement System (mPhilGEPS), all school heads are hereby directed to submit provided:
 - <https://bit.ly/3YbWXro> (ELEM & SEC)
 - <https://bit.ly/3QfRoWY> (DIVISION OFFICE)
2. All are reminded that the submission of APP-CSE is one of the agency accountabilities stated in the Guidelines on the Grant of the Performance-Based Bonus (PBB) for the Fiscal Year 2024.
3. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment is accorded to all concerned regardless of age, gender, sexual orientation, disability, religion, and ethnicity

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: none
Reference: PS-DBM Advisory no. 2023-011
To be indicated in the Perpetual Index
under the following subjects:
APP CSE
INVENTORY
REPORTS
SUPPLIES

GCM / DM – submission of report on app cse 2024
/July 26, 2023



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